

Nurture Ministry Terms of Reference

Mandate

Coordinate activities concerned with the welfare, spiritual nurture and well-being of the Congregation.

Scriptural Basis

Romans 12: 10-13

Be devoted to one another in brotherly love. Honour one another above yourselves. Never be lacking in zeal, but keep your spiritual fervour, serving the Lord. Be joyful in hope, patient in affliction, faithful in prayer. Share with God's people who are in need. Practice hospitality.

Scope/Responsibilities

Pastoral Care

- a) Maintain contact with the ill or hospitalised members/adherents of the congregation through visits or helping hands as needed.
- b) Coordinate the support of members/adherents in difficulty by providing meals or other services as required.
- c) Keep the Minister and elder informed about the needs of the congregation members under Pastoral Care.
- d) Initiate the email prayer line when a request is received.
- e) Coordinate the assembly and delivery of gift baskets at Christmas and distribution of Easter lilies at Easter time to shut-in/elderly members of the congregation.
- f) Coordinate the mailing of appropriate cards on the occasions of birthdays, anniversaries, the passing of relatives or family members, illness or other special events.
- g) Coordinate transportation to church services or other special church events for members of the congregation as required.

Fellowship Ministries

- Promote and coordinate social and fellowship activities.
- Promote and coordinate specific fellowship activities for:
 - a) Women,
 - b) Men, and
 - c) Seniors.

Library

Provide materials and literature in printed, audio and visual format so the congregation can grow and be encouraged in their walk with the Lord Jesus Christ.

Hospitality

Coordinate all hospitality related items and events in the congregation such as potlucks, cakes for special occasions and coffee hour, etc.

Organization/Membership

- Minister (ex officio)
- Up to 3 elders appointed by session, one of which is convenor
- Librarian
- Coordinator of women's ministry
- Coordinator of men's ministry
- Coordinator of pastoral care committee
- Email prayer group coordinator
- Hospitality coordinator
- Care group coordinator

Accountabilities/Reporting

- The convenor will report to the session on an “as required” basis.
- The convenor will communicate regularly with the minister and convenors of other ministries.
- The coordinators of each responsibility group and the librarian will submit a report to the convenor who will then submit to the session to be included in the annual report.
- The convenor will submit a budget and dates of Nurture activities for the following year and for the November session meeting.
- The convenor will sign for and track expenses against budget throughout the year.